

INTERNSHIP OPPORTUNITIES



Dear Applicant:

Antler Ridge Wildlife Sanctuary (ARWS), a 120 acre preserved farm located in Warren County, New Jersey, is a wildlife rehabilitation center that provides vital care and treatment to sick, injured or orphaned wildlife. Licensed by the state of New Jersey to care for fawns, raccoons, skunks, opossums, squirrels, rabbits, woodchucks and other small mammals, the Sanctuary is dedicated to rehabilitating these animals back to health so they can be returned to the wild where they belong. Our mission is also to actively educate the public on the importance of caring for the ecosystem, supporting the environment in which we live, respecting the wildlife with whom we share this environment, and protecting and preserving our native lands for future wildlife habitat.

ARWS is a 501c3 non-profit organization supported entirely by public donations, grants, and volunteers.

Founded in 2008, ARWS has grown rapidly, now hosting a volunteer staff of 90 or more, and providing care for approximately 1,000 animals yearly. The majority of our intakes are orphaned infant animals requiring hand feeding up to 6 times a day by a volunteer staff working shifts from 7 am to 9 pm 7 days a week.

ARWS provides training and onsite volunteer opportunities to 90 plus persons annually, ranging from 13 years of age to senior citizens. Half our volunteers are college age and under, and may be completing community service hours, internships, or experiential work in an effort to gain admittance to colleges and graduate schools. We currently offer informal unpaid internships in wildlife care, conservation, and pre-veterinary sciences.

ARWS strives to educate the community through both onsite and offsite programs for adults and children. We work with schools, colleges, scouting organizations, and programs throughout the region. We participate in numerous events hosted by other animal welfare organizations yearly as public outreach platforms. We strongly encourage Eagle Scout, Silver and Gold Award scouting candidates to develop projects that both benefit the sanctuary and educate their fellow scouts and peers.

Thank you for your interest in our Internship Programs. These programs give hands-on experience in and around the field of wildlife rehabilitation. We offer both full and part time positions lasting 10 - 12 weeks. The internships focus on the care and nutritional needs of various species along with the proper (temporary) housing and enrichment for that particular species. Medical procedures, physical therapy, capture and restraint, and safety techniques are also taught.

The problems of our wild patients offer valuable insights for measuring and improving the environmental health of our own communities. To be valuable, this knowledge must be shared. Woodlands' environmental education programs fill this need. Compelling programs promote positive values, attitudes, and behaviors toward wildlife and the environment.

Other internships include areas in garden and landscape design, environmental science, engineering and technology.

Candidates must be at least 18 years of age. I have enclosed job descriptions for your review as well as an application.

If you are interested in applying for an Intern position, please send a resume, cover letter, and attached application to my attention.

Sincerely,

A handwritten signature in blue ink that reads "Kelly Simonetti".

Kelly Simonetti, Director



RESPONSIBILITIES:

Animal Caretaker

- Feeding orphaned mammals and reptiles
- Daily cleaning, feeding, watering, hosing, and scrubbing pens of all animals housed in facility and outdoor enclosures
- Monitoring progress of orphans, recording weights, food intake and maintaining proper environment
- Research a topic related to wildlife rehab and present to staff and volunteers
 - o Research topics will be discussed at start of Internship.
- Maintain patient records
- Maintain constant awareness of all patient health and behavior
- Identify native mammal and reptile species
- Assisting with capture and restraint of patients
- Intake procedures
- Food prep
- Cleaning and disinfecting indoor and outdoor cages
- Sweeping, mopping floors, dishes, disinfecting counters and sinks of treatment, kitchen, and animal housing areas
- Cleaning and disinfecting all treatment areas
- Reporting maintenance and/or safety hazards to the rehabilitation staff
- Correcting any maintenance and/or safety hazards, if possible
- Lifting and hauling items up to 50 lbs., including trash and recycling
- Assisting with organizational, landscaping, or construction projects, as needed
- Maintaining high energy levels throughout a long workday
- Assisting staff with errands
- Additional duties as requested
- *Learning proper health assessment*
- *Assist with patient medical procedures*
- *Identifying common diseases*
- *General record keeping.*
- *Assist cooperative effort of large mammal tracking program with New Jersey Division of Fish and Wildlife*
- *Research natural history and release site areas*
- *Assist with releases*
- *Network with area naturalists, New Jersey Division of Fish and Wildlife and state and national organizers.*
- *Learn about NJ's policies, procedures and regulations regarding wildlife.*



QUALIFICATIONS:

Must be a *self-motivated* individual with a sincere interest in working with wildlife and the ability to enthusiastically work long hours. Attention to detail, punctuality, initiative and a strong desire to learn are required. At least 18 years of age with related degree or prior animal experience required. Ability to lift 50 pounds. Must have driver's license and/or reliable transportation.

HOURS: Interns should expect to work at least five (part time) to nine(full time) hours per day and 25 - 40 hours each week. Time for breaks and meals is included and will be discussed. Some weekend, holiday and evening work is required. Interns will have two scheduled days off. Schedules are subject to change.

LENGTH: A minimum 10-week commitment, 12 weeks preferred

SALARY: None

HOUSING: None

52 County Road 661 · Newton, NJ 07860 973-800-2420 • www.antler-ridge.org

Saving wildlife, preserving the environment and enriching lives.





Internship Application Form

Name: _____

Permanent Address (street address): _____

(City, state, zip): _____

(Country): _____

(Phone): _____

(email): _____

Current Address (street address): _____

(City, state, zip): _____

(Country): _____

(Phone): _____

Date of Birth (month/day/year):

In case of emergency whom may we contact? (name, address, and phone number)

I am interested in the following Internship Program:

___Animal Care Giver

Please let us know of your availability during the year





Education and Professional training

High School:

College/University:

Graduate School/ Professional Training:

List or attach copies of other professional licenses, permits, or certificates:

Are you currently vaccinated for rabies? (Yes/ No)

- If yes, please provide proof of vaccination

Are you currently vaccinated for tetanus? (Yes/ No)

Are you licensed to drive? (Yes/ No)

Will you have use of an automobile? (Yes/ No)

Are there any allergy or medical conditions we should be aware of?

If yes, please explain:

Comments:

